



Queenstown Ice Hockey club committee meeting 7.33 pm 29th September 2021

Where: Housemart

Welcome:	Present: Tania Pimm, Neil Frear, Andy Mills, Luana Frear, Gigi Hollyer, Hayley Stevenson, Keren McSkimming, Sam Hutchins, Steve Reid, Kylie Strain, Ross Burns, Nicky Thompson, Sarah Atkinson, Sarena Glass, Rebecca Dobson, Anna Langford	Moved/seconded	Actions taken by
Apologies:	Hannah Fox, Kelly Nelson, Colin McIntosh, Sally Januskiewicz, Linda Harrison, Richard Macharg		
Minutes from the previous meeting:	Minutes from the previous meeting dated 4th August accepted.	Hayley/Sam	
Correspondence Out:	Nothing to report		
Correspondence In:	Nothing to report		
Financial Report:	<p>Kylie's Report - Presented at Meeting</p> <p>All Erewhon teams are now paid</p> <p>U15 & U18 rep budgets were approved at Executive Meeting 22nd September</p> <p>NZWIHL Second deposit - request to be refunded. Moved and seconded.</p> <p>An updated review of the junior club budget vs actual was undertaken this week to compare with the review done to the end of July, we don't yet have the Ice time invoices from Queenston Ice arena for August or September. An estimate of ice time charges indicates we are on target to meet the projected forecasting from the July to the end of September review. Once we receive and reconcile the August and September Ice time invoices from QIA, Kylie will review the Junior Club Budget to assess the impact of 3 week covid19 lockdown compared to the cost of additional ice time on the Tuesdays taken up by the junior club, to assess if any adjustment is required to fees.</p> <p>Nicky has submitted a budget vs actual for the Stampede to the end of July as we are still awaiting the Queenstown Ice Arena August invoice to compare to August's P & L.</p>		

	<p>Westpac has provided cards for Team managers - sort signatories/forms next year. Keep it simple to start.</p> <p>Note from Fiona - all Individual registrations should be done on club hub as some people have been missed by not registering on the google doc. Something to consider when moving to Esport next year.</p> <p>Payroll - moved to Smart payroll this year. Good idea to keep over the summer months as a low cost. All in favour.</p>		
See reports attached			
LTP:	<p>Strategy planning for LTP/U12 can be managed more efficiently for the 2022 season - possibly people for a small committee to make it run smoothly next year. Too much for one or two people.</p> <p>Survey families on what could be improved.</p> <p>Fees outstanding, need to gather payments from families.</p>		Tania will put together a meeting to discuss.
U12:	Nothing to report		
U15:	Nothing to report		
U18 :	No action required		
U15 Junior Stampede:	Keep training preparing the players for the Southern series. Prepare new budgets and get costs out to parents and players.		
U18 Junior Stampede:	Same as above		
Coaches:	Nothing to report		
Adult Senior Social:	Summer - Sundays may have been taken. Need to discuss.		
SNC:	Nothing to report		
Erewhon:	All payments received		
Wakatipu Wild:	<p>Club to tell womens there are only 3 changing rooms available for the December round.</p> <p>Wakatipu Wild to talk to the rink about a tent/marquee for the 4th changing room.</p> <p>Need to ask Dunedin if they want to be a part of the Christchurch tournament.</p> <p>Rework budgets, make sure everyone is paying their fees etc.</p>		Rebecca to talk with WIld and ask Dunedin

<p>Sky City Stampede:</p>	<p>Future education for club members regarding the disciplinary process. Neil would like the club to implement education around respect and player welfare for 2022 with a high-level budget. Look at how we can educate our players, parents, managers, coaches about the process that when a judicial process is issued, follow up the effect on the person.</p> <p>Really important to develop respect around our players by raising awareness. Understanding what effects a disciplinary action can have on a person making sure everyone understands the effects this has on players.</p> <p>Teaching skills for wellbeing.</p> <p>Love for it to be implemented into next season. All in favour.</p>		<p>Select a small group to implement - Neil, Sarena, Nicky, Steve, Tania & Richard. Catch up at the end of October.</p>
<p>Referee:</p>	<p>Gigi to approach Adam Naggy for taking on the role of helping with refereeing.</p>		
<p>Portacom and Gear:</p>	<p>Portacom - talk to the council, friends of the gardens to ask if we can leave the portacom at the rink over the summer. Quite a hassle with all the roadworks/covid disruptions.</p> <p>If not we have a place to store the portacom.</p> <p>Adult helmets in portacom - sell them. Offer to kids groups first then social.</p> <p>More volunteers are needed to help Julia next year.</p>		
<p>General Business Matters Arising:</p>			
<p>AGM:</p>	<p>Wednesday 27th October 7 pm.</p> <p>We Will advertise in the mountain scene/Lakes Weekly 14 days beforehand - plus we will advertise on our website/Facebook and will advise club and life members.</p>		
<p>Goals:</p>	<p>Repairs and maintenance on goals - Rink has removed their goals from training.</p> <p>Steve has a contact who could organise some goals for us over the summer.</p>		<p>Need a reply from the rink about storage before we take the next step.</p>
<p>Prize giving and break up:</p>	<p>Thursday 21st October - 6-8 pm.</p> <p>Events centre function room upstairs.</p> <p>Bring your own plate and drinks.</p>		
<p>Grants and fundraising:</p>	<p>Liz Walker is happy to take on the role of the grants and work together on funding for gear and equipment.</p>		

<p>Other Discussions:</p>	<p>Club captains to write up roles and what volunteers are required for each grade and how much volunteer time is needed.</p> <p>Each grade needs to be set an allocated amount of fundraising.</p> <p>Volunteer fee vs non-volunteer fee</p> <p>Admin fee for each grade</p> <p>Have a registration day at the start of the 2022 season</p> <p>Prepare a survey to be sent out to all leagues.</p> <p>6 short questions and then follow with a think tank.</p> <p>3 generic questions and 3-grade questions Generic questions -</p> <ol style="list-style-type: none"> 1. Club communication 2021 2. What we did well 3. What we didn't do well <p>Comment Box</p> <p>Club Captions 3 questions to Anna by the 6th October.</p> <p>New business model - Possibility of an employed overall manager running the club.</p> <p>Implications for rough play - Sunday Social League Support for Ref's</p>	<p>Gigi/Sarena</p>	<p>Anna to prepare a survey monkey questionnaire to be sent out as soon as possible after the 6th October.</p> <p>Tania, Braden, Kylie, Neil and Hayley will meet to look at the feasibility of having a general manager and look at the structures around the committee.</p>
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Next meeting: AGM 27th October

Meeting closed – 9.38 pm



**QUEENSTOWN ICE HOCKEY CLUB
MEETING REPORTS – 29TH SEPTEMBER 2021**

**President's Report
Tania Pimm**

The purpose of this report:

Current Overview:

Working on wrapping up the season. Touching base with co-ordinators of each league. Organising goals to be taken out of rink at end of season for R&M. Working with Julia and Hayley on tidying up gear at end of season. Have secured portacom storage for the summer and will move once Julia and Hayley have everything sorted. Preparing for prize giving – Trudy very kindly and all over the trophies again - Thank you Trudy. Will coordinate with coaches and club captains with regards to trophies.

Next Steps:

Prepare for AGM

Looking at getting two more goals made up as QIHC can no longer use the rink's goals for training purposes. Get quote and look to apply for a grant to fund. Rink goals are for games only e.g. NZIHL, Social, Jurassic etc.

Recommendation to be approved and ratified:

Additional/Miscellaneous:

LTP

Sarena Glass

The purpose of this report: Information only

Current Overview:

A great return to LTP/U12 session times after the lockdown and everyone seems to be obeying the rules without too many issues.

Simon Glass approached Colin to discuss a better balanced split for teams on the Super Hero night after a lot of the kids were getting frustrated by the mixed teams with the better/older kids dominating the games with the younger/less experienced ones getting very little puck time as well as the better ones getting frustrated they are on a team with the weaker players too. This was adopted last week and received smiles all round. A shame it has come into play so late in the piece but at least we will know for next year to split them by experience so they all enjoy it much better.

There have been some requests from families to put together a tournament of sorts for the kids who have missed the last of SIHL tournament and with the cancellation of nationals. Alert levels will obviously dictate whether this is viable or not but maybe something worth considering particularly for those moving up in grade levels. We will have to do a big wash up with the concessions once the season is over as there are still many who are owing for sessions.

Next Steps:

1. Strategy planning for how the LTP/U12 can be managed more efficiently for the 2022 season.
2. Survey to families on their ideas on the concession system and how it can be managed moving forward as well as an overall picture of how they felt the season went.
3. Washup with Fee regarding the concessions owed.
4. Returning of gear plan
5. Possibility of a tournament for u12 and planning session

Recommendation to be approved and ratified:**Additional/Miscellaneous:**

U12
Sally Januskiewicz

The purpose of this report:**Current Overview:**

Queenstown U12 SIHL cancelled due to Covid.

Nationals in October also cancelled due to Covid.

Waiting to hear if the Federation is planning to organise another version of Nationals (without Auckland), i.e: South Island Comp - as an alternative. Many Players and families are disappointed as to be expected.

Last day of training for LTP & U12 is Thursday 30th Sept.

Having Anna on board has been a great help.

Next Steps:

How do we normally arrange/organise borrowed gear to be returned?

Sally stepping away from U12 Club Captain role as of 30th Sept 2021.

Does the Club send out an email to all members to officially close the season, thank the players & that we hope to see them next year?

Recommendation to be approved and ratified:**Additional/Miscellaneous:**

U15 Club
Hayley Richardson

The purpose of this report: Information only

Current Overview:

Not a lot going on.

Drop in game on Friday was good.

Discussion with Gore to host a mini tournament down there on the 4th

October. How do you think these dates will work and is it worth a go to get this off the ground.

Next Steps:**Recommendation to be approved and ratified:****Additional/Miscellaneous:**

U18 Club
Jimmy and Sandra

The purpose of this report: Information only

Current Overview:

U18 Tekapo SIHL Round 8th August - Last Club Round

Same structure as Queenstown Round, drafted teams.

Winter weather conditions meant Alexandra Club were not able to attend. Two teams were put together with players available on the day. Everyone looked to be having fun considering heavy snow showers during the second game.

Next Steps:

U18 drop in game scheduled for Friday 24th September. This is open to club players and all U18 Stampede team members. Objective to get players playing more games.

Recommendation to be approved and ratified: No actions required
Additional/Miscellaneous:

U15 Junior Stampede
Rachel Evans

The purpose of this report: Information only

Current Overview:

The U15 Junior Stampede has resumed their Friday morning training sessions since moving back into level 3 and it was so nice to see all the kids excited to be back on the ice.

As you maybe aware last week the NZIHF had to make the hard decision to cancel the upcoming U15 tournament that was due to take place at the beginning of October. Although we were all saddened by this SIHL and CIHA are in the planning stages of organising a Southern Series and this is proposed to take place on the 8-11 October.

This is in the final stages of having budgets and schedules set and once these are confirmed we will send out further communication to parents with new budgets and costs.

U15 Junior Stampede would like to thank those that have been working hard to get this tournament to happen.

Next Steps:

Next steps for U15's is to keep training and preparing the players for the upcoming tournament and to prepare new budgets and get costs out to parents and players.

Recommendation to be approved and ratified:
Additional/Miscellaneous:

U18 Junior Stampede
Trevor Laurence, Jimmy Challoner and Tania Pimm

The purpose of this report: Information only

Current Overview:

- Round II U18, National Cancelled.
- Proposed South Island Medal Round without Auckland has been proposed and details are being confirmed.
- Between Now and Middle of the School Holiday 3x practices and 1x games has been organized.
- Total Budget for this final weekend away is projected to be less per player without Auckland

Next Steps:

- Work hard and return to pre COVID energy levels on and off the ice.

Recommendation to be and ratified:

- UPDATE: September 18 th was the proposed Curtain Raiser NZIHL Final. This did not happen and will not be an option for this year. Could be a great option in the future.

Additional/Miscellaneous:

Coaches
Matt Schneider

Current Overview: NOTHING TO REPORT

Next Steps:

Recommendations to be approved:

Colin McIntosh

Current Overview: NOTHING TO REPORT

Next Steps:

Recommendations to be approved:

Adult Social
Sarah Atkinson

The purpose of this report:

Current Overview:

Securing dates and format for last few games, play offs and finals. **Next Steps:**

Recommendation to be approved and ratified:

Additional/Miscellaneous:

SNC
Darren Willis

The purpose of this report:

Current Overview:

Tidying up final payments for the last round.

Darren stepping away from SNC coordinator role for 2022.

Next Steps:

Recommendation to be approved and ratified: No actions required
Additional/Miscellaneous:

Erewhon
Ben Rotto

The purpose of this report: NOTHING TO REPORT

Current Overview:

Next Steps:

Recommendation to be approved and ratified:

Additional/Miscellaneous:

Wakatipu Wild
Kellye Nelson

The purpose of this report: Information Only

Current Overview:

Our 2nd round in Dunedin was cancelled due to Covid 19. We have had 3x zoom meetings with the NZWIHL to discuss outcomes of the league. The 25th & 26th QT home finals round has been moved to December 11th & 12th and gets to stay in QT—which was not certain for a bit! We had our last practice on the 12th but are reworking our practice schedule to configure with our new rounds. The team has been informed of every meeting and the information as we got it via the group chat, as well as a poll for what proposed dates could work. Unfortunately, we will be missing a key player (or 2) because of the new dates. We will also only have a 5-game season, over an 8-game season. The Christchurch coach has messaged us asking if we wanted to potentially plan a series/exhibition game with them, so we are looking into logistics of this as will be good to have most of the team together in a competitive format before December and will allow us to have a “full” season. The NZWIHL is going to be updating our budgets according to changes, so we will have to rework these completely. They have asked for a bit of time to ensure figures are correct.

Next Steps:

- Figure out a 4th changing room for the December round
- work with QIHC for volunteers to run home round December 11th & 12th
- Update Practice schedule
- Christchurch games?
- update budgets according to new round, practices & CC round? &
- NZWIHL -media around home finals (if in level)

**Skycity Stampede
Niel Frear**

The purpose of this report: Information and ratification

Current Overview:

COVID impact NZIHL competition, SkyCity Stampede complete regular season in top position.

Next Steps:

Reduce trainings to one per week while we await NZIHF decision on Finals
Planning for finals as required.

Recommendation to be approved and ratified:

Future education for club members regarding disciplinary process.

Additional/Miscellaneous:

Grants and Fundraising

The purpose of this report:

Current Overview:

Liz Walker has volunteered to step into the role and look after the Grants portfolio for the club. This was approved and moved at the executive meeting. Liz will start her role immediately.

Next Steps:

Review trusts for grants and work alongside treasurer and president with regards to any potential areas/equipment etc. where a grant may be utilised for funding.

Recommendation to be approved and ratified:**Additional/Miscellaneous:**

**Referee In Chief
Gigi Hollyer**

The purpose of this report: NOTHING TO REPORT

Current Overview:**Next Steps:**

Recommendation to be approved and ratified: No actions required

Additional/Miscellaneous:

**Gear and Portacom
Julia Morum**

The purpose of this report: Information Only

Current Overview:

New gear has arrived and we are now well stocked. Thanks you Tania and Andy for sorting this.

Next Steps:

Thursday 30th September the LTP gear will be collected in. This will be sorted and put away. We will need some helpers for this job as it is big.

We have some kids that have offered to tape sticks so next season we can be very proud of the gear that we rent out. Damaged and old gear will be sorted at this stage. Thanks Tania for organising the tape.

The U12 will keep these as their tournament may still go ahead.

The rest of the gear will be collected in after the school holidays. We will need a printout from the system of who has what. We can't access this can someone provide us with this information.

We will be finishing off the season with a stock take on what we have.

At the end of the season the combination will be changed so we can keep better control next year.

Recommendation to be approved and ratified:

What is happening with the box of helmets in the portacom? Are these to be returned to Auckland or sold? These are the large adults' ones.

Julia will need more volunteers to assist with gear next year as this job has become to big for her to handle. If we want to retain Julia we will need to ensure a helper is put in place.

Additional/Miscellaneous: